

# Las Vegas Functions Ltd

## Terms

### GENERAL:

- All functions operate for 2.5hrs (unless prior arrangements have been made).
- All quotes are inclusive of casino staff, equipment, and travel (unless quoted separately).
- Whilst every effort is made to supply the requested tables, table types are at the discretion of Las Vegas Functions Ltd due to staffing availability for various games. All casino functions are guaranteed to have Roulette and Blackjack tables (unless requested otherwise). Fundraiser table types are at the discretion of Las Vegas Functions Ltd and no negotiation on table types will be entered into.
- All booking confirmations must be received in writing by sending an email to [lasvegasfunctions@xtra.co.nz](mailto:lasvegasfunctions@xtra.co.nz) or a fax to 09 537 5701.
- Once a function is booked an invoice will always be sent to confirm booking and request deposit - **NO INVOICE MEANS NO BOOKING**, so please contact us if you do not receive invoice after confirming booking. We will also contact you by phone in the week before the function to ensure everything is ready.

### CLIENT RESPONSIBILITY:

- To provide a suitable venue (we are happy to do a venue check if you are unsure of suitability).
- **You or the venue would need to provide tables and chairs for our casino equipment (we provide the casino table tops to sit on top of standard trestle size - 2ft x 4ft/6ft tables).**
- For a professional look it is a good idea to have tables dressed with table cloths (black looks best) prior to the equipment going on top and these would need to be supplied by you or the venue.
- You are to provide prizes for end of casino function. Value and type is up to you. We would recommend a minimum of 1 and maximum of 6.

### DEPOSIT:

- A non-refundable advance deposit of 50% of total price is required to secure the services as agreed upon.
- However, should you choose to cancel the event your deposit can be used for an identical sized event or larger within 12 months of cancellation.
- The date of new booking must fall within the 12 month period from the date of the original booking and the booking must be made no later than 10 months after cancellation date.

ANY QUESTIONS ABOUT LOGISTICS OF EVENT SHOULD BE DIRECTED TO IAN HASTINGS ON 0274 953 238. Invoicing enquiries and bookings to come through Debbie at [lasvegasfunction@xtra.co.nz](mailto:lasvegasfunction@xtra.co.nz) or phone 0800 527 834.

**TO CONFIRM BOOKING PLEASE REPLY TO EMAIL AND SUPPLY ANY INFORMATION NOT ALREADY STATED ON ORIGINAL QUOTE FORM e.g. Postal Address, Venue, Timings, Contact Phone Numbers etc.**

Thank you for your business

Debbie Prevett (Administration Manager) and Ian Hastings QPM (Managing Director)

Email: [lasvegasfunctions@xtra.co.nz](mailto:lasvegasfunctions@xtra.co.nz)  
Website: [www.lasvegas.co.nz](http://www.lasvegas.co.nz)  
Freephone: 0800 LAS VEGAS (527 834)

**Fax:**

**09 537 5701**